

**QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT**  
**Minutes of the Regular Meeting of the**  
**Qualicum Bay – Horne Lake Waterworks held at the**  
**QBHL board office, Wednesday**  
**May 15, 2019 @ 1:00pm**

**Trustees Present:** Jeff Cain, Doug Dickson, Ian McJannet, Mark Smailes, Irene Doyle, Lore Bewer, Dagmar Seydel  
**Officer:** Leigh Campbell  
**Maintenance:** Don Buchner

**Call to Order**

The Officer called the Regular Meeting to order at 1:00 p.m. **Motion;** by Jeff Cain to accept the agenda as presented. **Seconded;** Mark Smailes. **CARRIED**

**Election of the Chair**

The Officer handed out a list of duties and responsibilities of the Chairpersons positions then asked for nominations from the floor. Mark Smailes nominated Lore Bewer and Ian McJannet nominated Irene Doyle for Chairperson. Irene Doyle declined the nomination. The Officer then asked for nominations from the floor two more times, hearing none, the officer declared Lore Bewer as Chairperson until the next Annual General Meeting in 2020.

**Maintenance Report**

**Rental of Warehouse:** Lore downloaded a contract – Don will look over.

**Motion;** by Lore Bewer to rent the shop to Don for \$1,100.00/year for the first three years then to \$1,200.00. **Seconded:** Ian McJannet. **CARRIED**

Scada Data into Waterworth.

**Motion;** by Mark Smailes to accept the Maintenance Report of May 15, 2019. **Seconded;** Irene Doyle. **CARRIED**

**Motion;** Irene Doyle to accept the admin report of May 15, 2019. **Seconded;** Dagmar Seydel. **CARRIED**

**Approval of Minutes**

**Motion;** by Lore Bewer to amend the minutes of April 17, 2019. **Seconded;** Mark Smailes. **CARRIED**

**Motion;** by Lore Bewer to accept the amended minutes of the Regular Board Meeting of April 17, 2019. **Seconded;** Doug Dickson. **CARRIED**

**Approval of the attached Treasurer's Reports of May 17, 2019**

**Motion;** by Irene Doyle to receive and file the Treasurer's Reports and to approve the accounts payable as listed for payment. **Seconded;** Doug Dickson. **CARRIED**

#### **Correspondence**

**Motion;** by Jeff Cain to accept the correspondence as presented. **Seconded;** Mark Smailes. **CARRIED**

#### **New Business**

**Watershed protection:** Steven Carballeira of H2O Environmental called regarding a development that will be in our watershed protection area. He has been hired to do a Hydrogeological study and would like input from the water district. He will be attending our regular meeting on June 19. Will well drilling affect our aquifer? What about a spill & contamination? Administrators recommendations; Acquire a copy of the hydrogeological study and have an independent review (Waterline) done paid for by the developer.

**Grants and Projects:** John Fowler brought forward two grants to investigate. Administrator reminded trustees that to apply for grants the district needed to be "project ready". Chris Pogsen has been contacted regarding the studies outlined in the engineering report. Mark Smailes suggested writing a thank you not to John Fowler for his suggestions.

#### **Unfinished Business**

**QFN;**  
Special Meeting to be held May 22, 2019 @ 10:00am

#### **Frequency of Billing;**

**Motion:** by Ian McJannet to rescind the monthly billing due to extra costs. **Seconded:** Irene Doyle.  
Discussion ensued. Not all trustees in agreement. **NOT CARRIED**

#### **Chairman's report, Adjournment**

The meeting adjourned at 3:50 pm. The next Regular Meeting will take place on Wednesday June 19, 2019, 1:00 p.m. at the Qualicum Bay Horne Lake water office.

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Lore Bewer, Chairperson

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Leigh Campbell, Officer