

**QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT**  
**Minutes of the Regular Meeting of the**  
**Qualicum Bay – Horne Lake Waterworks held at the**  
**QBHL board office, Wednesday**  
**September 18, 2019 @ 1:00pm**

**Trustees Present:** Jeff Cain, Ian McJannet, Mark Smailes, Irene Doyle, Doug Dickson  
**Regrets;** Dagmar Seydel  
**Officer:** Leigh Campbell  
**Maintenance:** Don Buchner

**Call to Order**

The Chairperson called the Regular Meeting to order at 1:02 p.m. **Motion;** by Jeff Cain to accept the amended agenda. **Seconded;** Ian McJannet. **CARRIED**

Chris Pogsen – Discussion ensued regarding testing the AC pipe and fire flow questions. The district will attempt to acquire some of the AC pipe for testing. Chris said that it would be a reasonable request to ask developers for sections when they connected new subdivision to the districts water mains.

Review of Watermain Break: Prioritize and update message for call ins. Work on the emergency email list. Resist the need to call individuals.

Overages as a result of watermain break – **Motion;** by Jeff Cain - Even though the district worked hard to mitigate the risks involved in the watermain break, events happened beyond our control and there will be no compensating for overages. **Seconded;** Doug Dickson. **Abstain:** Mark Smailes. **CARRIED**

**Maintenance Report**

Don will be overseeing the installation of 2 lines on Island Highway. Canadian Utilities will be directional drilling at 6208 and 6216 Island Highway. Don will find out the cost of removing a piece of the AC pipe for analysis. Line locate will happen on Friday September 20, 2019.

Ministry of Highways will begin ditching in the are starting Monday September 23, 2019.

Hydrant Agreement – Tabled.

Lions Housing - Don will meet with AG Contracting on September 20, 2019.

**Motion;** by Ian McJannet to accept the Maintenance Report of September 18, 2019. **Seconded;** Irene Doyle. **CARRIED**

**Motion;** Irene Doyle to accept the admin report of September 18, 2019. **Seconded;** Ian McJannet.

**CARRIED**

### **Approval of Minutes**

**Motion;** by Jeff Cain to accept the minutes of the Regular Board Meeting of August 21, 2019.

**Seconded;** Mark Smailes.

**CARRIED**

### **Approval of the attached Treasurer's Reports of September 18, 2019**

**Motion;** by Jeff Cain to receive and file the Treasurer's Reports and to approve the accounts

payable as listed for payment. **Seconded;** Irene Doyle.

**CARRIED**

### **Correspondence**

**Fort Nelson Subdivison: Motion;** by Doug Dickson to forward the detail design plans to Chris Pogsen of McElhanney. **Seconded;** Ian McJannet.

**CARRIED**

**Motion;** by Jeff Cain to accept the correspondence as presented. **Seconded;** Ian McJannet.

**CARRIED**

### **New Business**

Budget; Tabled to special meeting Monday September 23, 2019 /@ 11:00am

Resources for Local Government – Administrator to compose a letter to the Ombudsperson in response to their request for input.

### **Unfinished Business**

**By Election: November 12, 2019**

**Information Night** – Postponed to the new year.

### **Chairman's report,**

### **Adjournment**

The meeting adjourned at 3:45pm. The next Regular Meeting will take place on Wednesday October 16, 1:00 p.m. at the Qualicum Bay Horne Lake water office.

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Doug Dickson, Chairperson

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Leigh Campbell, Officer