

**QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT**  
**Minutes of the Regular Meeting of the**  
**Qualicum Bay – Horne Lake Waterworks held at the**  
**QBHL board office, Thursday**  
**June 21, 2023 @ 1:00pm**

**Trustees Present:** Jeff Cain, Mark Smailes, Wim Jellema, Irene Doyle, Scott Dale, Adrian Piloto

**Regrets:**

**Maintenance:** Don Buchner

**Officer:** Leigh Fagerlund

**Call to Order**

The Chairperson called the Regular Meeting to order at 1:00 p.m. **Motion;** by Scott Dale to accept the amended agenda. **Seconded,** Mark Smailes. **CARRIED**

The Chairperson recognized that we were on the traditional territory of the Qualicum First Nations.

**Maintenance Report**

**Motion:** by Irene Doyle to accept the Maintenance Report of June 21, 2023. **Seconded,** by Adrian Piloto. **CARRIED**

**Approval of Minutes**

**Motion:** by Mark Smailes to accept the minutes of the Regular Board Meeting of May 17, 2023. **Seconded,** Irene Doyle. **CARRIED**

**Approval of the attached Treasurer’s Reports of June 21, 2023**

**Motion:** by Mark Smailes to receive and file the Treasurer’s Reports of June 21, 2023, and to approve the accounts payable as listed for payment. **Seconded,** Jeff Cain. **CARRIED**

**Correspondence**

**Motion:** by Irene Doyle to accept the correspondence as presented. **Seconded,** Adrian Piloto. **CARRIED**

**New Business**

**Water Restrictions** – Currently in Stage 3. No change in usage from stage 2 Administrator to get signs to put up in the district.

**Unfinished Business**

**QFN Agreement – tabled for information.**

**Fort Nelson - Dunsmuir Village** – Letter sent to tell them that they will have to re apply for water.

**160 Cochrane Road** – Administrator to write letter.

**Subdivision 5962 Island Hwy** by Jeff Cain send to McElhanney for input **Seconded** Mark Smailes.  
**CARRIED**

**Emergency Response for Droughts**

**GICs - Tabled**

**Chairman’s report,**

**Adjournment**

The meeting adjourned at 2:50pm. The next Regular Meeting will take place on Wednesday July 19, 2023, 1:00 p.m. at the Qualicum Bay Horne Lake water office.

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Jeff Cain, Chairperson

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Leigh Fagerlund, Administrator