

QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT
Minutes of the Regular Meeting of the
Qualicum Bay – Horne Lake Waterworks held at the
QBHL board office, Wednesday
April 15, 2020 @ 1:00pm

Trustees Present: Dagmar Seydel, Mark Smailes, Irene Doyle, Doug Dickson,
Jeff Cain, Wim Jellema, Ian McJannet
Officer: Leigh Campbell
Regrets Maintenance: Don Buchner

Call to Order

The Chairperson called the Regular Meeting to order at 1:00 p.m. **Motion;** by Mark Smailes to accept the amended agenda. **Seconded;** Ian McJannet.

Flushing to be done week of April 20, 2020.

Maintenance Report

Motion; by Mark Smailes to accept the Maintenance Report of March and April, 2020. **Seconded;** by Irene Doyle. **CARRIED**

Motion; by Irene Doyle to accept the admin report of April 15, 2020. **Seconded;** Mark Smailes **CARRIED**

Approval of Minutes

Motion; by Dagmar Seydel to accept the minutes of the Regular Board Meeting of February 19, 2020. **Seconded;** Ian McJannet. **CARRIED**

Motion; by Ian McJannet to accept the minutes of the In Camera Meeting of February 19, 2020. **Seconded;** Wim Jellema. **CARRIED**

Approval of the attached Treasurer's Reports of April 15, 2020

Motion; by Jeff Cain to receive and file the Treasurer's Reports and to approve the accounts payable as listed for payment. **Seconded;** Dagmar Seydel. **CARRIED**

Correspondence

Island Health – Double check valves – tabled until Covid 19 is resolved as per Don's conversations with Island Health.

Manganese testing: Don will address at the next meeting.

Motion; by Doug Dickson to defer Island Scallops current payment, as requested by Island Scallops, to the next billing cycle. Payment should be made in full by June 30, 2020 or a penalty will be applied. **Seconded;** by Irene Doyle. **CARRIED**

Motion; by Jeff Cain to accept the correspondence as presented. **Seconded;** Ian McJannet.
CARRIED

New Business

Covid 19 Protocol – Tabled until the next Board Meeting.

Bylaw 170 – Meeting Procedure bylaw

Motion; by Jeff Cain to accept Bylaw # 170, the Meeting Procedure replacing Bylaw #123 and send it to the Ministry of Municipal Affairs and Housing for registration. **Seconded:** Mark Smailes.
CARRIED

Unfinished Business

Sa'aamen Service Station – Motion; by Doug Dickson to reply to the RDN regarding the zoning application for the service station in the Qualicum Bay Horne Lake's wellhead protection zone, outlining concerns and requesting an independent water review to ensure the wellhead capture zone is protected. **Seconded;** Jeff Cain.
CARRIED

Chairman's report,

Adjournment

The meeting adjourned at 2:30 pm. The next Regular Meeting will take place on Wednesday May 20, 2020, 1:00 p.m. at the Qualicum Bay Horne Lake water office.

Doug Dickson, Chairperson

Leigh Campbell, Officer