

QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT
Minutes of the Regular Meeting of the
Qualicum Bay – Horne Lake Waterworks held at the
QBHL board office, Thursday
April 19, 2023 @ 1:00pm

Trustees Present: Jeff Cain, Mark Smailes, Ian McJannet, Wim Jellema, Irene Doyle, Scott Dale, Adrian Piloto

Regrets:

Maintenance: Don Buchner
Officer: Leigh Fagerlund
Guest: Cory Vanderhorst

Call to Order

The Chair called the Regular Meeting to order at 1:00 p.m. **Motion;** by Irene Doyle to accept the amended agenda. **Seconded,** Ian McJannet. **CARRIED**

The Chairperson recognized that we were on the traditional territory of the Qualicum First Nations.

Cory Vanderhorst presented the financial statements for the year ending 2022.

Auditor: **Motion** by Mark Smailes to accept the 2022 financial report. **Seconded** Wim Jellema. **CARRIED**

Maintenance Report

Motion: by Ian McJannet to accept the Maintenance Report of April 19, 2023. **Seconded,** by Irene Doyle. **CARRIED**

Approval of Minutes

Administrator to look into GICs for next meeting.

Motion: by Jeff Cain to accept the minutes of the Regular Board Meeting of March 15, 2023. **Seconded,** Adrian Piloto. **CARRIED**

Approval of the attached Treasurer's Reports of April 19, 2023

Motion: by Ian McJannet to receive and file the Treasurer's Reports of April 19, 2023, and to approve the accounts payable as listed for payment. **Seconded,** Scott Dale. **CARRIED**

Correspondence

Motion: by Ian McJannet to accept the correspondence as presented. **Seconded,** Scott Dale. **CARRIED**

New Business

Bylaw #181. Motion by Mark Smailes to approve bylaw # 181 Renewal Reserve Disbursement Bylaw 1-23. **Seconded** Jeff Cain. **CARRIED**

Bylaw #182. Motion by Jeff Cain to approve bylaw # 182 Renewal Reserve Disbursement Bylaw 2-23. **Seconded** Mark Smailes. **CARRIED**

Subdivision 2975 Becque Road - Motion by Jeff Cain to send subdivision for 2975 Becque Road to McElhanney for input. **Seconded** Irene Doyle. **CARRIED**

160 Cochrane Road – Motion by Irene Doyle to write a letter to 160 Cochrane stating that according to the work order the water district did not remove the culver as a permit would have needed to be applied for from Ministry of Transportation. A Pressure reducing valve was removed and a new meter put in place. **Seconded** Wim Jellema. **CARRIED**

Late Payment Reversals - Motion by Mark Smailes that no penalty charges be taken off. **Seconded** Irene Doyle. **CARRIED**

CWSA Administrative conference. No one to attend.
Unfinished Business –

QFN Agreement. – In Camera

Grants - Tabled

Chairman’s report,

Adjournment

The meeting adjourned at 2:30pm. The next Regular Meeting will take place on Wednesday May 17, 2023, 1:00 p.m. at the Qualicum Bay Horne Lake water office.

Jeff Cain, Chairperson

Leigh Fagerlund, Officer