

**QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT**  
**Minutes of the Regular Meeting of the**  
**Qualicum Bay – Horne Lake Waterworks held at the**  
**QBHL board office, Wednesday**  
**May 19, 2021 @ 1:00pm**

**Trustees Present:** Jeff Cain, Irene Doyle, Mark Smailes, Ian McJannet

**Trustees by Zoom:**

**Regrets:** Wim Jellema, Dagmar Seydel

**Maintenance:** Don Buchner

**Officer:** Leigh Campbell

**Guests by Zoom:** Stuart McLean RDN Area H Representative

**Call to Order**

The Chairperson called the Regular Meeting to order at 1:00p.m. **Motion;** by Mark Smailes to accept the amended agenda. **Seconded** Irene Doyle. **CARRIED**

**Stuart McLean RDN** – The trustees asked Stuart McLean about access to gas tax grants.

Stuart will talk to Jose Osborne regarding funds.

District to get project ready and will write a letter to Stuart at the RDN

**Maintenance Report**

**Manganese Removal:** Administrator will update

**Fire Hydrant Agreement** – Administrator will advise the RDN of corrections and update to be discussed at the regular Board meeting in June.

Administrator to contact Qualicum Landing, to inform the district of any flushing.

**Motion** by Jeff Cain to put the District on Stage 2 water restrictions. **Seconded** Mark Smailes.

**CARRIED**

**Motion** by Mark Smailes to approve the design drawing from Chris McElhanney for the crossing of 375 Horne Lake Road. **Seconded** Jeff Cain.

**CARRIED**

**Motion** by Mark Smailes to go with the quote from Central Isle Roofing to roof the trailer and workshop. **Seconded** Ian McJannet.

**CARRIED**

**Motion:** by Irene Doyle to accept the Maintenance Report of May 19, 2021. **Seconded**, by Ian McJannet.

**CARRIED**

**Motion:** by Irene Doyle to accept the admin report of May 19, 2021. **Seconded;** Ian McJannet.

**CARRIED**

**Approval of Minutes**

**Motion:** by Mark Smailes to accept the minutes of the Regular Board Meeting of March 17, 2021.  
**Seconded;** Jeff Cain. **CARRIED**

**Approval of the attached Treasurer's Reports of May 19, 2021**

**Motion:** by Ian McJannet to receive and file the Treasurer's Reports and to approve the accounts payable as listed for payment. **Seconded,** Irene Doyle. **CARRIED**

**Correspondence**

**Motion:** by Irene Doyle to accept the correspondence as presented. **Seconded;** Jeff Cain. **CARRIED**

**New Business**

**6070 Island Highway W** – Each property in the district has a parcel tax.

**5940 Island Highway W**

**Motion** by Jeff Cain to change this property to a PT1. **Seconded** Mark Smailes. **CARRIED**

**Groundwater Licensing – In progress**

**Reducing the number of trustees** – Include a news release in the parcel tax invoice.

**Engineer Report**

**Unfinished Business**

**QFN Agreement.** – No response from QFN

**Motion** by Jeff Cain to approve the latest letter to QFN from RLR Lawyers. **Seconded;** Irene Doyle. **CARRIED**

**Chairman's report,**

**Adjournment**

The meeting adjourned at 3:40 pm. The next Regular Meeting will take place on Wednesday June 16, 2021, 1:30 p.m. at the Qualicum Bay Horne Lake water office.

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Jeff Cain, Chairperson

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Leigh Fagerlund, Officer