

QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT
Minutes of the Regular Meeting of the
Qualicum Bay – Horne Lake Waterworks held at the
QBHL board office, Wednesday
November 20, 2019 @ 1:00pm

Trustees Present: Jeff Cain, Ian McJannet, Mark Smailes, Irene Doyle, Doug Dickson,
Dagmar Seydel, Wim Jellema
Officer: Leigh Campbell
Regrets: Don Buchner
Guest: Geoff MacIntosh, Chief, Bow Horne Bay Fire Dept
Clayton Bucoviz, Chief in waiting

Call to Order

The Chairperson called the Regular Meeting to order at 1:00 p.m. **Motion;** by Dagmar Seydel to accept the amended agenda. **Seconded;** Jeff Cain. **CARRIED**

Fire Flow – Geoff MacIntosh, Fire Chief – BowHorne Bay Fire Dept explained how the fire department deals with fires in the area. He explained about hydrants and how they are colour coded as to the GPM each hydrant can produce. He explained that the mutual aid with Dashwood, Coombs, Errington fire department had been in place for four years now. As soon as there is a fire in our area Dashwood will automatically attend.

Motion; by Dagmar Seydel to contact the Regional District of Nanaimo to work with the District to update the Fire Department agreement. **Seconded:** Jeff Cain. **Opposed;** Irene Doyle, Ian McJannet.

CARRIED

Maintenance Report

Motion; by Irene Doyle to accept the Maintenance Report of November 20, 2019. **Seconded;** Dagmar Seydel. **CARRIED**

Motion; Jeff Cain to accept the admin report of November 20, 2019. **Seconded;** Dagmar Seydel. **CARRIED**

Approval of Minutes

Motion; by Ian McJannet to accept the minutes of the Regular Board Meeting of October 18, 2019. **Seconded;** Jeff Cain. **CARRIED**

Motion; by Dagmar Seydel to accept the minutes of the Special Board Meeting of November 12, 2019. **Seconded;** Jeff Cain. **CARRIED**

Approval of the attached Treasurer's Reports of November 20, 2019

Motion; by Irene Doyle to receive and file the Treasurer's Reports and to approve the accounts payable as listed for payment. **Seconded;** Dagmar Seydel. **CARRIED**

Correspondence

Motion; by Dagmar Seydel to accept the correspondence as presented. **Seconded;** Irene Doyle.
CARRIED

New Business

Christmas meeting Dec 18, 2019 – Lunch at 12:00pm

Emails –

No information from Ministry

Must remember that all meetings are open and if all the discussion is done by email the public can not hear the discussion on a particular topic

Not all trustees keep up with the email so not all are involved in the conversation

Board business should be kept to board meetings

This does not mean that emails can go out for general information.

MNP Audit letter. **Motion;** by Irene Doyle to sign the engagement audit letter. **Seconded;** by Ian McJannet.
CARRIED

Water Tests

Motion; by Ian McJannet to continue with testing as required by VIHA. **Seconded;** by Irene Doyle.
CARRIED

Saa'men Development; Motion; by Jeff Cain to talk to Waterline Resources and the RDN regarding this development in our water protection capture zone. **Seconded;** Ian McJannet.
CARRIED

Unfinished Business

Bylaw #169 – Motion; by Dagmar Seydel to accept bylaw #169, 2020 Parcel Tax Charges.
Seconded Wim Jellema. **CARRIED**

Lawyer for QFN Agreement – Lawyer firm has been contacted and they are looking for one of there lawyers to work on the agreement

Chairman's report,

Adjournment

The meeting adjourned at 3:00 pm. The next Regular Meeting will take place on Wednesday December 18, 1:00 p.m. at the Qualicum Bay Horne Lake water office.

Doug Dickson, Chairperson

Leigh Campbell, Officer