

QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT
Minutes of the Regular Meeting of the
Qualicum Bay – Horne Lake Waterworks held at the
QBHL board office, Wednesday
February 20, 2019 @ 1:00pm

Trustees Present: Jeff Cain, Doug Dickson, Ian McJannet, Mark Smailes, Irene Doyle, Lore Bewer
Regrets: Dagmar Seydel
Officer: Leigh Campbell
Maintenance: Don Buchner
Guests: Laurie Nickerson, Lions Housing

Call to Order

The Chair called the Regular Meeting to order at 1:05 p.m. **Motion;** by Mark Smailes to accept the agenda with amendments. **Seconded;** Jeff Cain. **CARRIED**

Stuart McLean: Area H representative: Stuart brought the forth a motion to at the RDNs board meeting in support of Improvement Districts which passed;

WHEREAS many improvement districts are wrestling with increased costs for replacing and improving water infrastructure, and in finding adequate sources of funding;
AND WHEREAS the residents of improvement districts contribute tax monies to the provincial and federal governments:
THEREFORE, BE IT RESOLVED that the Union of BC Municipalities work with the Province and the Ministry of Municipal Affairs and Housing to change the Improvement District Governance Policy to allow citizens residing in improvement districts equal access to provincial and federal infrastructure grant monies.

This motion will go to the Association of Vancouver Island and Coastal Communities (AVICC) for consideration then hopefully to the Union of BC Municipalities (UBCM). If the motion passes both then it will go to the Province.

Stuart is requesting support from improvement districts to lobby for support of this motion at the AVICC annual conference on April 12-14, 2019.

The ministry's vision is to encourage the conversion of improvement district to regional districts by restricting infrastructure grants.

Laurie Nickerson, Lions Housing; Laurie is requesting that the billing to 280 Lions Way remain at two billings.

Motion; by Doug Dickson that based on the discussion of how the initial connection was installed, your billing will temporarily revert back to two invoices, with the added tax-exempt toll portion put on the Low-Cost housing invoice, until such time as a conclusion is reached relating to the infrastructure solution. **Seconded:** Irene Doyle.

We are in the process of going through the historical files to see exactly how the original infrastructure was installed.

Maintenance Report

Don stated that Bowser had a leak on the Island Highway during the cold snap and he was able to connect to our water system to supply Bowser while he was fixing the line.

Don will do a calculation of water used in flushing for the next meeting.

Motion; by Mark Smailes to accept the Maintenance Report of February 20, 2019. **Seconded;** Jeff Cain. **CARRIED**

Motion; Jeff Cain to accept the admin report of February 20, 2019. **Seconded;** Irene Doyle. **CARRIED**

Approval of Minutes

Motion; by Mark Smailes to accept the minutes of the Regular Board Meeting of January 16, 2019.

Seconded; Irene Doyle. **CARRIED**

Approval of the attached Treasurer's Reports of February 20, 2019

Motion; by Jeff Cain to receive and file the Treasurer's Reports and to approve the accounts payable as listed for payment. **Seconded;** Ian McJannet. **CARRIED**

Correspondence

Motion; by Mark Smailes to accept the correspondence as presented. **Seconded;** Jeff Cain.

CARRIED

New Business

Unfinished Business

Information Night – March 20, 2019

Chris Pogsen and a representative from the Fort Nelson Subdivision will be in attendance.

Newsletter: Notice to be placed in Eyes on BC with AGM notice for March and April due to the change in the nomination procedure.

Budget: Motion; by Jeff Cain to approve the 2019 Budget. **Seconded:** Mark Smailes. **CARRIED**

Election Policy: Administrator presented the new Elections Policy. The changes include that all nominations for trustees be declared 21 days prior to the AGM. Nomination forms can be picked up at the office or downloaded from the Website.

Motion; by Mark Smailes to accept the Elections Policy #19-01. **Seconded;** Ian McJannet.

CARRIED

QFN – CEC Payment: Write a letter to the QFN outlining previous correspondence and that the water will be shut off until such time as the payment in full is received.

Billing Software – An implementation plan is in place.

Chairman's report, Adjournment

The meeting adjourned at 3:35 pm. The next Regular Meeting will take place on Wednesday March 20, 2019, 1:00 p.m. at the Qualicum Bay Horne Lake water office.

Lore Bewer, Chairperson

Leigh Campbell, Officer