

QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT
Minutes of the Regular Meeting of the
Qualicum Bay – Horne Lake Waterworks held at the
QBHL board office, Wednesday
August 21, 2019 @ 1:00pm

Trustees Present: Jeff Cain, Ian McJannet, Mark Smailes, Irene Doyle, Doug Dickson
Regrets; Dagmar Seydel
Officer: Leigh Campbell
Maintenance: Don Buchner

Call to Order

The Administrator called the Regular Meeting to order at 1:01 p.m. **Motion;** by Mark Smailes to accept the amended agenda. **Seconded;** Jeff Cain. **CARRIED**

Jeff Cain nominated Doug Dickson for Chairperson for the remaining term ending at the AGM April 2020. **CARRIED**

Maintenance Report

Administrator to send a copy of the Fire Hydrant Agreement to all trustees for review.

An invoice to be sent to 6325 Island Highway W for connection charges.

Flushing to be done the second week of September.

Mainroad contracting will be ditching in Qualicum Bay – Administrator to write a letter to Mainroad reminding them of the risk to our waterline and that they will be responsible for any repairs caused by the ditching. Don will mark all services and lines. Don would also like to mention in the letter to Mainroad, his concerns regarding the continued ditching without any backfilling.

Lions Housing – Don is continuing to investigate the waterlines at the Lions housing.

Motion; by Mark Smailes to accept the Maintenance Report of August 21, 2019. **Seconded;** Irene Doyle. **CARRIED**

Engineer Studies:

Groundwater Investigation - This is a proposal to review the production capacity of the existing Well Field. This proposal requires a ground water Hydrologist.

Motion; by Irene Doyle to proceed with the groundwater investigation proposal by Waterline subject to Don's time. **Seconded;** Jeff Cain. **CARRIED**

Water Treatment Proposal – This is a proposal to review a manganese treatment system and chlorine disinfection.

Motion; by Jeff to proceed with the Water treatment proposal by McElhanney. **Seconded;** Mark Smailes. **CARRIED**

Administrator to arrange a conference call with Chris Pogsen, McElhanney at the next regular board meeting.

Motion; Jeff Cain to accept the admin report of August 21, 2019. **Seconded;** Ian McJannet. **CARRIED**

Approval of Minutes

Motion; by Jeff Cain to accept the minutes of the Regular Board Meeting of July 17, 2019. **Seconded;** Ian McJannet. **CARRIED**

Approval of the attached Treasurer's Reports of August 21, 2019

Motion; by Mark Smailes to receive and file the Treasurer's Reports and to approve the accounts payable as listed for payment. **Seconded;** Ian McJannet. **CARRIED**

Motion; by Jeff Cain to have Doug Dickson replace Lore Bewer as cheque signer on the accounts of the Qualicum Bay Horne Lake Water District at the Union Bay Credit Union, Lighthouse branch and the Coastal Community Credit Union, Qualicum branch. **Seconded;** Mark Smailes. **CARRIED**

Correspondence

Motion; by Mark Smailes to accept the correspondence as presented. **Seconded;** Ian McJannet. **CARRIED**

New Business

Insurance- **Motion;** by Mark Smailes to renew the insurance coverage with Waypoint Insurance. **Seconded;** Ian McJannet. **CARRIED**

By Election – Tabled. Nominations – yes

Econics – Tabled to September meeting.

Water License on Nile Creek – **Motion;** by Irene Doyle that Qualicum Bay Horne Lake Water District to pay for water license. **Seconded;** Doug Dickson. **CARRIED**

Unfinished Business

Cell Tower – no information.

Information Night – October 16, 2019

Chairman's report,

Adjournment

The meeting adjourned at 3:17 pm. The next Regular Meeting will take place on Wednesday September 18, 2019 1:00 p.m. at the Qualicum Bay Horne Lake water office.

Doug Dickson, Chairperson

Leigh Campbell, Officer