

QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT
Minutes of the Regular Meeting of the
Qualicum Bay – Horne Lake Waterworks held at the
QBHL board office, Wednesday
November 17, 2021 @ 1:00pm

Trustees Present: Jeff Cain, Irene Doyle, Mark Smailes, Ian McJannet, Wim Jellema Adrian Piloto

Maintenance: Don Buchner
Officer: Leigh Fagerlund

Call to Order

The Chairperson called the Regular Meeting to order at 1:01 p.m. **Motion;** by Irene Doyle to accept the amended agenda. **Seconded,** Mark Smailes. **CARRIED**

Maintenance Report

Wilks Way – Don will do a review of the subdivision before we return the letter of credit. Administrator to put in the water usage with Don’s report.

Motion: by Irene Doyle to accept the Maintenance Report of November 17, 2021. **Seconded,** by Wim Jellema. **CARRIED**

Motion: by Mark Smailes to accept the admin report of November 17, 2021. **Seconded;** Ian McJannet. **CARRIED**

Approval of Minutes

Motion: by Ian McJannet to accept the minutes of the Regular Board Meeting of October 20, 2021. **Seconded;** Jeff Cain. **CARRIED**

Approval of the attached Treasurer’s Reports of November 17, 2021

Motion: by Mark Smailes to receive and file the Treasurer’s Reports and to approve the accounts payable as listed for payment. **Seconded,** Wim Jellema. **CARRIED**

Correspondence

Motion: by Irene Doyle to accept the correspondence as presented. **Seconded,** Ian McJannet. **CARRIED**

New Business

Bylaw #175 – Motion by Wim Jellema to Renewal Reserve Disbursement. **Seconded** Irene Doyle. **CARRIED**

Unfinished Business

QFN Agreement. – Tabled

Fire Hydrant Agreement – Tabled

Water Restrictions – Ian Updated the Water Restrictions, Administrator to send Letterhead and to update the bylaw for the next regular Board meeting

Rates to be reviewed January – February 2022

Chairman’s report,

Adjournment

The meeting adjourned at 1:45pm. The next Regular Meeting will take place on Wednesday December 15, 2021, 1:00 p.m. at the Qualicum Bay Horne Lake water office.

Jeff Cain, Chairperson

Leigh Fagerlund, Officer