

QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT
Minutes of the Regular Meeting of the
Qualicum Bay – Horne Lake Waterworks held at the
QBHL board office, Wednesday
February 17, 2021 @ 1:00pm

Trustees Present: Jeff Cain, Irene Doyle, Dagmar Seydel, Mark Smailes, Ian McJannet
Trustees by Zoom: Wim Jellema
Regrets:
Maintenance: Don Buchner
Officer: Leigh Campbell

Call to Order

The Chairperson called the Regular Meeting to order at 1:00p.m. **Motion;** by Irene Doyle to accept the amended agenda. **Seconded,** Dagmar Seydel. **CARRIED**

Maintenance Report

Don has done repairs to meters – Replaced the Sensus IPERL that were reading incorrectly with Master Meters - Touch

Motion: by Mark Smailes to accept the Maintenance Report of February 17, 2021. **Seconded,** by Ian McJannet. **CARRIED**

Motion: by Irene Doyle to accept the admin report of February 17, 2021. **Seconded;** Dagmar Seydel. **CARRIED**

Approval of Minutes

Motion: by Ian McJannet to accept the minutes of the Regular Board Meeting of January 20, 2021. **Seconded;** Mark Smailes. **CARRIED**

Approval of the attached Treasurer’s Reports of February 17, 2021

Motion: by Mark Smailes to receive and file the Treasurer’s Reports and to approve the accounts payable as listed for payment. **Seconded,** Ian McJannet. **CARRIED**

Correspondence

Motion: by Dagmar Seydel to accept the correspondence as presented. **Seconded;** Jeff Cain. **CARRIED**

New Business

HR - InCamera meeting to be held after regular meeting.

Unfinished Business

QFN Agreement. Registered letter sent to QFN by RLR Lawyers received February 10, 2021.

Operating Budget - Motion by Ian McJannet to accept the 2021 Operating Budget. **Seconded:** Wim Jellema. **CARRIED**

Motion by Irene Doyle to keep the base rate for water charges the same and to raise the overages as follows;

Minimum quarterly toll for the first 62 cubic meters(m3) or any part thereof.	\$ 64.10
Each additional M3 from 62 to 72 m3.	\$ 1.10
Each additional M3 from 72 to 100 m3.	\$ 1.32
Each additional M3 exceeding 100 m3.	\$ 1.60

Seconded Ian McJannet. **CARRIED**

Baywater Resorts RV Park – Motion by Dagmar Seydel to respond to Baywater Resorts email stating that they owe to the Qualicum Bay Horne Lake Water District, Capital Expenditure Charges of 12 x \$2,503.00 according to Bylaw #161. **Seconded:** Ian McJannet. **CARRIED**

Dunsmuir Village – Motion; by Mark Smailes to have Administrator write a letter stating that this subdivision application will have to be resubmitted to the district for approval, according to Bylaw #127. **Seconded;** Jeff Cain. **CARRIED**

Chairman’s report,

Adjournment

The meeting adjourned at 2:30pm. The next Regular Meeting will take place on Wednesday March 17, 2021, 1:00 p.m. at the Qualicum Bay Horne Lake water office.

Jeff Cain, Chairperson

Leigh Campbell, Officer