

QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT
Minutes of the Regular Meeting of the
Qualicum Bay – Horne Lake Waterworks held at the
QBHL board office, Wednesday
March 16, 2022@ 1:00pm

Trustees Present: Jeff Cain, Mark Smailes, Wim Jellema Adrian Piloto, Irene Doyle, Ian McJannet

Regrets:

Maintenance: Don Buchner

Officer: Leigh Fagerlund

Guest: Sheena McCorquodale

Call to Order

The Chairperson called the Regular Meeting to order at 1:00 p.m. **Motion;** by Jeff Cain to accept the amended agenda. **Seconded,** Irene Doyle. **CARRIED**

Sheena McCorquodale – Presentation on the Assessment Bylaw 148 - discussion ensued.

Maintenance Report

Hydrant Agreement – Tabled

Watermain Upgrade – Tabled

Water Quality Letter – Letter to be written that the board will take under advisement. Tests by homeowner taken at outside tap after water sitting.

Qualicum First Nation Connection to the South Campground:

Terminating the existing service line which currently runs under the bridge.

QBHLWD will be locating a new service east of the bridge which runs over the Big Qualicum River on 19A.

QBHLWD has contracted Edgett Excavating Ltd. to perform this connection which will involve, drilling under the highway and performing a live tap to the 6” main. They will then put a 2” service line to a new 2” meter located on the shoulder of 19A, between the shoulder and the chain-link fence (map enclosed). This meter will be installed in a concrete box. They will then run a 2” service line (approximately 100’) to the old meter, located in the campground.

This repair will take place Thursday March 24, 2022, commencing at 8:30 am. There may be some disruptions of water service to the homes and businesses located west of this repair. Project to cost approximately \$30,000.00.

Motion; by Jeff Cain to repair the connection to the south campground. **Seconded,** Mark Smailes. **CARRIED**

Motion; by Irene Doyle to go ahead with the installation of double check valves at each entrance of the watermain loop to the Qualicum First Nation (QFN), as required by Island Health in their letter of February 20, 2020. **Seconded,** Mark Smailes. **CARRIED**

Motion: by Mark Smailes to update the SCADA. **Seconded**, by Ian McJannet **CARRIED**

Motion: by Mark Smailes to accept the Maintenance Report of March 16, 2022. **Seconded**, by Ian McJannet **CARRIED**

Approval of Minutes

Motion: by Ian McJannet to accept the minutes of the Regular Board Meeting of February 16, 2021. **Seconded**; Irene Doyle. **CARRIED**

Motion: by Ian McJannet to accept the minutes of the In Camera Board Meeting of February 16, 2021. **Seconded**; Mark Smailes **CARRIED**

Approval of the attached Treasurer's Reports of March 16, 2022

Motion: by Adrian Piloto to receive and file the Treasurer's Reports and to approve the accounts payable as listed for payment. **Seconded**, Jeff Cain. **CARRIED**

Correspondence

Motion: by Ian McJannet to accept the correspondence as presented. **Seconded**, Jeff Cain. **CARRIED**

New Business

Bylaw #177 – Renewal Reserve Disbursement Bylaw #3. **Motion** by Wim Jellema to accept Bylaw #177. **Seconded**, Jeff Cain. **CARRIED**

AGM Motion by Jeff Cain to have the AGM on April 20, 2021. **Seconded** Irene Doyle. **CARRIED**

Two trustees for three-year terms and one trustee to fill the remainder of a three year term (two years) ending in 2024.

Financial to be presented at the regular meeting April 20, 2021.

Unfinished Business

QFN Agreement. – Tabled

Chairman's report,

Adjournment

The meeting adjourned at 2:45pm. The next Regular Meeting will take place on Wednesday April 20, 2022, 1:00 p.m. at the Qualicum Bay Horne Lake water office.

Jeff Cain, Chairperson

Leigh Fagerlund, Officer