

QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT
Minutes of the Regular Meeting of the
Qualicum Bay – Horne Lake Waterworks held at the
QBHL board office, Thursday
February 15, 2023 @ 1:00pm

Trustees Present: Jeff Cain, Mark Smailes, Ian McJannet, Wim Jellema, Irene Doyle, Scott Dale, Adrian Piloto

Regrets:

Maintenance: Don Buchner

Officer: Leigh Fagerlund

Call to Order

The Chair called the Regular Meeting to order at 1:00 p.m. **Motion;** by Jeff Cain to accept the amended agenda. **Seconded,** Mark Smailes. **CARRIED**

Maintenance Report

Motion: by Mark Smailes to accept the Maintenance Report of February 15, 2023. **Seconded,** by Ian McJannet. **CARRIED**

Approval of Minutes

Motion: by Ian McJannet to accept the minutes of the Regular Board Meeting of January 18, 2023. **Seconded,** Irene Doyle. **CARRIED**

Approval of the attached Treasurer’s Reports of February 15, 2023

Motion: by Irene Doyle to receive and file the Treasurer’s Reports of February 15, 2023, and to approve the accounts payable as listed for payment. **Seconded,** Adrian Piloto. **CARRIED**

Correspondence

Motion: by Ian McJannet to accept the correspondence as presented. **Seconded,** Scott Dale. **CARRIED**

New Business

Heat Pump – Administrator to ask question to Treestar re heat exchanger; Use existing ducting, Throw away filters, 10 year Factory warranty and Programable thermostat

Bylaw 180

Motion by Ian McJannet to approve Bylaw #180 Capital Reserve Disbursement Bylaw. **Seconded** Mark Smailes. **CARRIED**

Horne Lake Road Watermain Upgrade – **Tabled** If we increase the size of the pipe for the Horne Lake Watermain Upgrade will it cause problems with increased pressure in the rest of the system?

AC Pipe Asset Management Plan Motion by Wim Jellema to go ahead with the AC Pipe Asset Management Plan as per McElhanney proposal. **Seconded** Mark Smailes **CARRIED**

Water Demand Snapshot – Administrator to update

Unfinished Business –

QFN Agreement. – **In Camera**

Newsletter

Chairman's report,

Adjournment

The meeting adjourned at 2:30 pm. The next Regular Meeting will take place on Wednesday March 15, 2023, 1:00 p.m. at the Qualicum Bay Horne Lake water office.

Jeff Cain, Chairperson

Leigh Fagerlund, Officer