

QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT
Minutes of the Regular Meeting of the
Qualicum Bay – Horne Lake Waterworks held at the
QBHL board office, Wednesday
June 19, 2019 @ 12:00pm

Trustees Present: Jeff Cain, Ian McJannet, Mark Smailes, Irene Doyle, Lore Bewer, Dagmar Seydel
Regrets; Doug Dickson
Officer: Leigh Campbell
Maintenance: Don Buchner
Guest: Terry Elliot and Ken Oxley – Bradshaw Road
Steven Carballeira – H2O Environmental
Angela van den Hout – Saa'men Economic Development
Eric Sears, P.Eng – Urban Systems

Call to Order

The Chair called the Regular Meeting to order at 12:00 p.m. **Motion;** by Mark Smailes to accept the amended agenda. **Seconded;** Jeff Cain. **CARRIED**

Bradshaw Road

Administrator will contact Ministry of Municipal Affairs and Housing regarding a payment plan.

Steven Carballeira & Angela van den Hout- Presentation of a new development at the Horne Lake Road cut off on highway 19. This development is in our Wellhead Protection Area.

Maintenance Report

Don to make note of meters at Qualicum Landing that are buried.

Motion; by Mark Smailes to get quotes to replace meter at 6350 Island Highway, materials and costs. **Seconded;** Irene Doyle. **CARRIED**

Motion; by Mark Smailes to get touch meters going forward. **Seconded;** Jeff Cain. **CARRIED**
Don is taking water temperatures, – Leon 12 and Cochrane 15 during the summer months.

Motion; by Mark Smailes to accept the Maintenance Report of June 19, 2019. **Seconded;** Dagmar Seydel. **CARRIED**

Motion; Mark Smailes to accept the admin report of June 19, 2019. **Seconded;** Jeff Cain. **CARRIED**

Approval of Minutes

Motion; by Irene Doyle to accept the In-Camera minutes of April 17, 2019. **Seconded;** Mark Smailes. **CARRIED**

Motion; by Irene Doyle to accept the minutes of the Regular Board Meeting of May 15, 2019. **Seconded;** Mark Smailes. **CARRIED**

Motion; by Irene Doyle to accept the minutes of the Special Board Meeting of May 22, 2019. **Seconded;** Mark Smailes. **CARRIED**

Approval of the attached Treasurer's Reports of June 19, 2019

Motion; by Dagmar Seydel to receive and file the Treasurer's Reports and to approve the accounts payable as listed for payment. **Seconded;** Ian McJannet. **CARRIED**

Correspondence

Motion; by Mark Smailes to accept the correspondence as presented. **Seconded;** Ian McJannet. **CARRIED**

New Business

Leak adjustment for 6405 Island Hwy. **Motion** by Irene Doyle to give a leak adjustment of 50% of the overage in question. **Seconded;** Mark Smailes. **CARRIED**

Leak adjustment for 6079 Island Hwy. **Motion** by Jeff Cain to give a leak adjustment of 50% of the overage in question. **Seconded;** Dagmar Seydel. **CARRIED**

In Camera:

Staffing: Motion by Ian McJannet to hire Jennette Sibley. **Seconded;** Dagmar Seydel. **CARRIED**

Jeff Cain will investigate getting a cell tower in the district.

Unfinished Business

QFN; Motion; by Jeff Cain to have Leigh and Lore contact a lawyer to get a new agreement drawn up with the QFN. **Seconded;** Irene Doyle. **CARRIED**

Brought forward from the Special Meeting May 22, 2019. **Motion;** by Lore Bewer to credit all tax-exempt charges. **Seconded;** Jeff Cain. **CARRIED**

Bylaw #168. **Motion;** by Mark Smailes to accept bylaw #168, revised tolls bylaw. **Seconded;** Irene Doyle. **CARRIED**

**Chairman's report,
Adjournment**

The meeting adjourned at 3:10 pm. The next Regular Meeting will take place on Wednesday July 17, 2019, 1:00 p.m. at the Qualicum Bay Horne Lake water office.

Lore Bewer, Chairperson

Leigh Campbell, Officer