

QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT
BYLAW NO. 160

A bylaw to establish miscellaneous service fees and other charges payable to the Improvement District and the terms of payment thereof.

The Trustees of Qualicum Bay – Horne Lake Waterworks District ENACT AS FOLLOWS:

1. The following general service fees are hereby fixed and made payable to the district:
 - (a) Photocopies shall be charged at the rate of \$1.00 per page.
 - (b) Any other costs for reproduction, duplication or shipping shall be at actual cost of the work.
 - (c) A charge of \$35.00 is levied for each time a cheque is processed in payment of an account with the improvement district, which does not clear the payer’s account due to insufficient funds.
 - (d) A minimum fee of \$50.00 will be charged for locating and retrieving a record, preparing it for disclosure or producing it manually.

2. For all charges in excess of \$25.00, all firms and individuals will be invoiced at month end and terms of payment will be net 30 days. Where possible, for charges less than this, payment is to be at time of service.

3. This bylaw may be cited as the “Miscellaneous Service Charge Bylaw”.

4. Miscellaneous Service Charge Bylaw #128 is repealed.

INTRODUCED and given a first reading by the Trustees on the 15th day of February 2017.

RECONSIDERED and finally passed by the Trustees on the 15th day of March 2017.

Chair of the Trustees

I hereby certify that this is a true copy of Bylaw No. 160

Secretary of the Trustees