

QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT

Minutes of the Regular Meeting of the Qualicum Bay – Horne Lake Waterworks held at the QBHL board office, Wednesday April 18, 2018 @ 1:00pm

Trustees Present: Jeff Cain, Doug Dickson, Keith Nickerson, Ian McJannet, Mark Smailes, Irene Doyle, Lore Bewer

Officer: Leigh Campbell

Maintenance: Don Buchner

Call to Order

The Chair called the Regular Meeting to order at 1:00p.m. **Motion;** by Mark Smailes to accept the agenda as presented. **Seconded;** Lore Bewer. **CARRIED**

Maintenance Report

Maci Services has provided a quote for a new pump for well #2, this did not include a crane and piping, therefore Don will inquire.

5558 Island Highway connection completed – successfully moled under highway.

Administrator to start a discussion with Four Star Water regarding what meters are to be used in future and if they can tie into our radio read program.

Motion; by Jeff Cain to accept the Maintenance Report of April 18, 2018. **Seconded:** Irene Doyle. **CARRIED**

Motion; by Lore Bewer to accept the admin report of April 18, 2018. **Seconded;** Ian McJannet. **CARRIED**

Approval of Minutes

Motion; by Ian McJannet to accept the minutes of the Regular Board Meeting of March 21, 2018. **Seconded;** Jeff Cain. **CARRIED**

Approval of the attached Treasurer's Reports of April 18, 2018

Motion; by Mark Smailes to receive and file the Treasurer's Reports and to approve the accounts payable as listed for payment. **Seconded;** Lore Bewer. **CARRIED**

Correspondence

Leak Adjustments: Motion; by Irene Doyle to give a 50% leak adjustment of the Jan – March overage to 275 Jimmy Road and 6094 Island Highway W. **Seconded;** Jeff Cain. **CARRIED**

Motion; by Lore Bewer to accept the correspondence as presented. **Seconded;** Jeff Cain. **CARRIED**

New Business

CWSA – Administrator gave an overview of the conference.

Van Watch Coalition – Doug Dickson to look into

Pests – A four week trapping program for rats has begun

CEC Charges for suites; **Motion;** by Mark Smailes to have new builds pay CEC charges and the existing suites/secondary dwellings assessments to be changed to PT2 as per bylaw #151.
Seconded; Lore Bewer. CARRIED

Pre authorized for Chamber – **Motion;** by Mark Smailes to have Lore and Irene to sign a letter to the Lighthouse Credit Union allowing the Chamber Benefits Plan a preauthorized payment for the monthly benefit plan. **Seconded;** Ian McJannet. CARRIED

Chamber events attendance – Administrator to send information to all trustees regarding Chamber Events. – Administrator can go to the events that she feels important.

Unfinished Business

AGM

Chairman's report

Adjournment

The meeting adjourned at 2:37pm. The next Regular Meeting will take place on Wednesday May 16, 2018 at 1:00 p.m. at the Qualicum Bay Horne Lake water office.

Chairperson

Leigh Campbell, Officer