

**QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT**

**Minutes of the Regular Meeting of the  
Qualicum Bay – Horne Lake Waterworks held at the  
QBHL board office, Wednesday  
August 16, 2017 @ 1:00pm**

**Trustees Present:** Irene Doyle, Ian McJannet, Doug Dickson, Lore Bewer, Mark Smailes, Jeff Cain, Keith Nickerson  
**Officer:** Leigh Campbell  
**Maintenance:** Don Buchner

**Call to Order**

The Chair called the Regular Meeting to order at 1:00 p.m. **Motion;** by Mark Smailes to accept the amended agenda. **Seconded;** Jeff Cain. **CARRIED**

**Leon/Kenmuir - Complaint - Weeds** – Administrator to ask Ecklundson Construction to remove rebar and tape from the boulevards.

**Maintenance Report**

The current usage for the district is 237 gal/day.  
Emcon will be ditching starting next week, along Island Highway and Horne Lake Road.  
Administrator to contact 5595 Island Highway W to locate meter.

**Motion;** by Doug Dickson to accept the maintenance report as presented. **Seconded;** Ian McJannet. **CARRIED**

**Motion;** by Jeff Cain to accept the admin report of August 16, 2017. **Seconded;** Lore Bewer. **CARRIED**

**Approval of Minutes**

**Motion;** by Ian McJannet to accept the minutes of the Regular Board Meeting of July 19, 2017. **Seconded;** Mark Smailes. **CARRIED**

**Motion;** by Lore Bewer to accept the minutes of the Special Board Meeting of July 26, 2017. **Seconded;** Ian McJannet. **CARRIED**

**Approval of the attached Treasurer’s Reports of August 16 , 2017**

**Motion;** by Jeff Cain to receive and file the Treasurer’s Reports and to approve the accounts payable as listed for payment. **Seconded;** Lore Bewer. **CARRIED**

**Correspondence**

**Motion;** by Irene Doyle to accept the correspondence as presented. **Seconded** Lore Bewer. **CARRIED**

**New Business**

HR Committee - Report. **Motion:** by Lore Bewer to take the meeting in camera. **Seconded:** Irene Doyle. **CARRIED**

**Motion:** by Lore Bewer to come out of in camera. **Seconded:** Jeff Cain. **CARRIED**

Rate Committee - Report

Insurance: **Motion;** by Ian McJannet to accept the General Liability insurance renewal terms from Waypoint Insurance. **Seconded;** Irene Doyle. **CARRIED**

#### **Unfinished Business**

Bradshaw Road Extension – Waiting for Legislation

Chamber of Commerce – Doug will look into

#### **Chairman's report**

#### **Adjournment**

The meeting adjourned at 1:53 pm. The next Regular Meeting will take place on Wednesday September 20, 2017 at 2:00 p.m. at the Qualicum Bay Horne Lake water office.

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Keith Nickerson, Chair

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Leigh Campbell, Officer