

## QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT

### Minutes of the Regular Meeting of the Qualicum Bay – Horne Lake Waterworks held at the QBHL board office, Wednesday January 17, 2018 @ 1:00pm

**Trustees Present:** Lore Bewer, Doug Dickson, Keith Nickerson, Ian McJannet  
**Regrets:** Mark Smailes , Irene Doyle, Jeff Cain  
**Officer:** Leigh Campbell  
**Maintenance:** Don Buchner  
**Guests:** Mark Fisher, ratepayer  
Matt Morgan, Lighthouse Motel

#### Call to Order

The Chair called the Regular Meeting to order at 1:00 p.m. **Motion;** by Lore Bewer to accept the amended agenda. **Seconded;** Doug Dickson

Mark Fisher concerns:

- Parcel Tax increase
- Having a credit for unused water
- Flushing and erosion

Matt Morgan's concerns:

- Rate increases
- Engineer's study on website

#### Maintenance Report

**Motion:** by Lore Bewer to write a letter to the BowHorne Bay Fire Dept stating that when they are working on hydrants they must tell the Water District, failure to do so will result in a "call out" charge for Don's time. **Seconded:** Doug Dickson. **CARRIED**

**Motion;** by Doug Dickson to accept the Maintenance report of January 17, 2018. **Seconded;** Lore Bewer. **CARRIED**

**Motion;** by Lore Bewer to accept the admin report of January 17, 2018. **Seconded;** Ian McJannet. **CARRIED**

#### Approval of Minutes

**Motion;** by Ian McJannet to accept the minutes of the Regular Board Meeting of December 13, 2017 with corrections. **Seconded;** Lore Bewer. **CARRIED**

#### Approval of the attached Treasurer's Reports of January 17, 2018

**Motion;** by Doug Dickson to receive and file the Treasurer's Reports and to approve the accounts payable as listed for payment. **Seconded:** Lore Bewer. **CARRIED**

## Correspondence

**Motion;** by Lore Bewer to:

6253 Island Highway W – Change to Residential and PT1 - Yes

365 Dunsmuir – Change from PT2 to PT1 – No

5962 Island Highway W Change from Commercial to Residential and PT4 to PT1 – No

**Seconded:** Doug Dickson.

**CARRIED**

**Motion:** by Lore Bewer to renew the Coastal Water Suppliers membership. **Seconded:** Doug Dickson.

**CARRIED**

**Motion;** by Ian McJannet to accept the correspondence as presented. **Seconded;** Doug Dickson.

**CARRIED**

## New Business

**Pets in the Office** – Trustees felt this is a non-issue.

## Unfinished Business

### Water System Evaluation:

Administrator to contact Chris Pogsen with questions regarding the evaluation. To have proposal for February meeting.

**HR Committee** – To meet at a later date.

### Operating Budget

**Motion:** by Ian McJannet to accept the 2018 operating budget. **Seconded:** Doug Dickson.

**CARRIED**

**Property Insurance** – **Motion:** by Doug Dickson to renew the Property Insurance. **Seconded;** Ian McJannet.

**CARRIED**

## Chairman's report

### Adjournment

The meeting adjourned at 3:25pm. The next Regular Meeting will take place on Wednesday February 21, 2018 at 1:00 p.m. at the Qualicum Bay Horne Lake water office.

---

Keith Nickerson, Chair

---

Leigh Campbell, Officer