

## QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT

### Minutes of the Regular Meeting of the Qualicum Bay – Horne Lake Waterworks held at the QBHL board office, Wednesday July 18, 2018 @ 1:00pm

**Trustees Present:** Jeff Cain, Doug Dickson, Dagmar Seydel, Ian McJannet, Mark Smailes, Irene Doyle, Lore Bewer

**Officer:** Leigh Campbell

**Regrets:** Don Buchner

#### Call to Order

The Chair called the Regular Meeting to order at 1:03 p.m. **Motion;** by Irene Doyle to accept the agenda as presented. **Seconded;** Jeff Cain. **CARRIED**

**Guest: Leon Cake, FourStar Waterworks:** Leon talked about meters and how the district could utilize the equipment from the radio reads. He suggested the VersaProbe. Administrator and Chairperson to go to Mill Bay to see how VersaProbe and their billing program work for them. Administrator to get number of MXUs in ground. Leon will find if we can sell these.

#### Maintenance Report

**Motion;** by Mark Smailes to accept the Maintenance Report of July 18, 2018. **Seconded;** Irene Doyle. **CARRIED**

**Motion;** by Irene Doyle to accept the admin report of July 18, 2018. **Seconded;** Dagmar Seydel. **CARRIED**

#### Approval of Minutes

**Motion;** by Mark Smailes to accept the minutes of the Regular Board Meeting of June 20, 2018. **Seconded;** Ian McJannet. **CARRIED**

**Motion;** by Jeff Cain to accept the minutes of the Special Board Meeting of June 26, 2018. **Seconded;** Ian McJannet. **CARRIED**

#### Approval of the attached Treasurer's Reports of July 18, 2018

**Motion;** by Mark Smailes to receive and file the Treasurer's Reports and to approve the accounts payable as listed for payment. **Seconded;** Irene Doyle. **CARRIED**

#### Correspondence

**Email from Ratepayer:** Ratepayer has asked the trustee to explain the large increase to the Parcel Tax for 2018. – The trustees have agreed to have an information evening in September to explain the increase and to answer any questions ratepayers may have regarding the water district.

**Motion;** by Doug Dickson to change the assessment of 3892 Charlton Drive from a PT3 to a PT1. **Seconded;** Jeff Cain. **CARRIED**

**Motion;** by Irene Doyle to accept the correspondence as presented. **Seconded;** Mark Smailes. **CARRIED**

**New Business**

Meeting with Scott Fraser – Chairperson to write letter.

**Unfinished Business**

Econics – **Motion;** by Doug Dickson to engage Econics with their WaterWorth program for a yearly term of \$3,495.00. **Seconded;** Jeff Cain. **CARRIED**

Administrator to write a letter to Qualicum First Nations requesting they comply with our bylaws.

**Chairman’s report**

**Motion;** by Ian McJannet to take the meeting InCamera. **Seconded:** Jeff Cain. **CARRIED**

**Adjournment**

The meeting adjourned at 3:39pm. The next Regular Meeting will take place on Wednesday August 15, 2018 at 1:00 p.m. at the Qualicum Bay Horne Lake water office.

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Lore Bewer, Chairperson

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Leigh Campbell, Officer