

QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT

Minutes of the Regular Meeting of the Qualicum Bay – Horne Lake Waterworks held at the QBHL board office, Wednesday May 16, 2018 @ 1:00pm

Trustees Present: Jeff Cain, Doug Dickson, Dagmar Seydel, Ian McJannet, Mark Smailes, Irene Doyle, Lore Bewer

Officer: Leigh Campbell

Maintenance: Don Buchner

Call to Order

The Officer called the Regular Meeting to order at 1:00 p.m. **Motion;** by Ian McJannet to accept the agenda as presented. **Seconded;** Mark Smailes. **CARRIED**

Election of the Chair

The Officer read a list of duties and responsibilities of the Chairpersons positions then asked for nominations from the floor. Doug Dickson nominated Lore Bewer and Irene Doyle nominated Ian McJannet for Chairperson. The Officer then asked for nominations from the floor two more times, hearing none, a vote was taken and the officer declared Lore Bewer as Chairperson until the next Annual General Meeting in 2019.

Maintenance Report

Motion; by Lore Bewer to have the water shut off to 150 Fisheries Road until they adhere to the bylaws and install the meter that was provided to them. **Seconded;** Mark Smailes. **CARRIED**

Qualicum First Nation Agreement: Administrator to write a letter to QFN stating our concerns regarding working on lines and to set up a meeting to update the agreement.

Well #2 – **Motion;** by Jeff Cain to accept the quotes from Maci Services to put a new pump in Well #2. **Seconded;** by Mark Smailes. **CARRIED**

Motion; by Irene Doyle to accept the Maintenance Report of May 16, 2018. **Seconded:** Ian McJannet. **CARRIED**

Motion; by Mark Smailes to accept the admin report of May 16, 2018. **Seconded;** Jeff Cain. **CARRIED**

Approval of Minutes

Motion; by Dagmar Seydel to accept the minutes of the Regular Board Meeting of April 18, 2018. **Seconded;** Mark Smailes. **CARRIED**

Approval of the attached Treasurer's Reports of May 16, 2018

Motion; by Jeff Cain to receive and file the Treasurer's Reports and to approve the accounts payable as listed for payment. **Seconded;** Ian McJannet. **CARRIED**

Correspondence

Motion; by Ian McJannet to accept the correspondence as presented. **Seconded;** Jeff Cain.

CARRIED

New Business

Economics ; Administrator will arrange a webinar with Kirk Stinchcombe for the next regular meeting.

Tolls bylaw – tabled until next meeting.

Grants from Ministry

Unfinished Business

Don Coghill has offered to clean the warehouse.

Chairman's report

Adjournment

The meeting adjourned at 3:01pm. The next Regular Meeting will take place on Wednesday June 20, 2018 at 1:00 p.m. at the Qualicum Bay Horne Lake water office.

Lore Bewer, Chairperson

Leigh Campbell, Officer