

QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT

**Minutes of the Regular Meeting of the
Qualicum Bay – Horne Lake Waterworks held at the
QBHL board office, Wednesday
September 20, 2017 @ 2:00pm**

Trustees Present: Irene Doyle, Ian McJannet, Doug Dickson, Lore Bewer, Mark Smailes, Jeff Cain
Regrets: Keith Nickerson
Officer: Leigh Campbell
Maintenance: Don Buchner

Call to Order

The Acting Chair called the Regular Meeting to order at 2:02 p.m. **Motion;** by Mark Smailes to accept the amended agenda. **Seconded;** Lore Bewer. **CARRIED**

Maintenance Report

Water consumption has dropped to half.
Don is planning a major flush of the system the week of October 10-13/17.

Motion; by Irene Doyle to accept the maintenance report as presented. **Seconded;** Ian McJannet. **CARRIED**

Motion; by Ian McJannet to accept the admin report of September 20, 2017. **Seconded;** Irene Doyle. **CARRIED**

Approval of Minutes

Motion; by Irene Doyle to accept the minutes of the Regular Board Meeting of August 16, 2017. **Seconded;** Mark Smailes. **CARRIED**

Approval of the attached Treasurer’s Reports of September 20, 2017

Motion; by Mark Smailes to receive and file the Treasurer’s Reports and to approve the accounts payable as listed for payment. **Seconded;** Irene Doyle. **CARRIED**

Correspondence

Motion; by Lore Bewer to not give a leak adjustment to 6395 Island Highway W. **Seconded** Ian McJannet. **CARRIED**

Motion; by Lore Bewer to accept the correspondence as presented. **Seconded** Ian McJannet. **CARRIED**

New Business

HR Committee - No Report
Rate Committee - Report – Tabled

Motion; by Lore Bewer to disband committees and have discussions with the whole board.
Seconded: Doug Dickson. **CARRIED**

CEC charges - Trustees to have a special meeting September 25 or 26, 2017.

Fort Nelson Indian Band Subdivision; - A meeting to be arranged.

Fire Department - The Bow Horne Bay has requested to have a recruitment and open house invitation included in our billing. They will help with the folding and stuffing and with some of the financial costs.

Motion; by Lore Bewer to allow the fire dept. to include their announcement in our billing mail out.
Seconded; Mark Smailes. **CARRIED**

Motion; by Lore Bewer to put our Wellhead Protection Plan on the website. **Seconded;** Doug Dickson. **CARRIED**

Administrator reviewed the Confidentially Agreement with the Trustees.

Rightwater: Geoff of Hippo(Rightwater) has informed us that he will no longer be supporting Rightwater, no new upgrade and support for 2 years.

Motion: by Lore Bewer to move away from the radio read program. **Seconded:** Ian McJannet.
CARRIED

Archaeological Overview Assessment Training – Administrator gave an overview of the training.

Unfinished Business

Bradshaw Road Extension – Waiting for Legislation

Chamber of Commerce – Doug will look into

Chairman's report

Adjournment

The meeting adjourned at 4:23 pm. The next Regular Meeting will take place on Wednesday October 18, 2017 at 1:00 p.m. at the Qualicum Bay Horne Lake water office.

Jeff Cain, Acting Chair

Leigh Campbell, Officer