

**QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT**  
**Minutes of the Regular Meeting of the**  
**Qualicum Bay – Horne Lake Waterworks held at the**  
**QBHL board office, Wednesday**  
**October 16, 2019 @ 1:00pm**

**Trustees Present:** Jeff Cain, Ian McJannet, Mark Smailes, Irene Doyle, Doug Dickson,  
Dagmar Seydel  
**Officer:** Leigh Campbell  
**Maintenance:** Don Buchner  
**Guest:** Ron King, Ratepayer

**Call to Order**

The Chairperson called the Regular Meeting to order at 1:00 p.m. **Motion;** by Jeff Cain to accept the amended agenda. **Seconded;** Mark Smailes. **CARRIED**

**Maintenance Report**

Don will contact a locator to find the second meter to Lions Housing.  
Administrator to write a letter to Vacation Village stating that they are in contravention of bylaw #134.

**Motion;** by Mark Smailes to accept the Maintenance Report of October 16, 2019. **Seconded;** Irene Doyle. **CARRIED**

**Motion;** Irene Doyle to accept the admin report of October 16, 2019. **Seconded;** Mark Smailes. **CARRIED**

**Approval of Minutes**

**Motion;** by Jeff Cain to accept the minutes of the Regular Board Meeting of September 18, 2019. **Seconded;** Ian McJannet. **CARRIED**

**Motion;** by Ian McJannet to accept the minutes of the Special Board Meeting of September 23, 2019. **Seconded;** Irene Doyle. **CARRIED**

**Approval of the attached Treasurer's Reports of October 16, 2019**

**Motion;** by Ian McJannet to receive and file the Treasurer's Reports and to approve the accounts payable as listed for payment. **Seconded;** Jeff Cain. **CARRIED**

**Correspondence**

**Dagmar Seydel** – has decided to recant her resignation.

**Motion;** by Irene Doyle to accept the correspondence as presented. **Seconded;** Mark Smailes. **CARRIED**

### **New Business**

Bylaw #169, 2020 Taxation Bylaw. Administrator to make the discussed changes to and present at the November Board meeting.

Newsletter: Administrator to send the trustees the last newsletter. All trustees to have input.

Staff Report;

### **Unfinished Business**

**By Election: November 12, 2019**

### **UBCM Resolution**

**Fireflow** – Discussion ensued regarding Fire flow. Doug would like to ask for legal advice-what are the risk and how are we going to mitigate.

**Tabled;** until more information is provided. Administrator to contact the fire department and other districts. Administrator to forward Doug's email regarding the Fire Hydrant Agreement to all the trustees.

**Chairman's report,**

### **Adjournment**

The meeting adjourned at 3:20pm. The next Regular Meeting will take place on Wednesday November 20, 1:00 p.m. at the Qualicum Bay Horne Lake water office.

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Doug Dickson, Chairperson

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Leigh Campbell, Officer