

**QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT**  
**Minutes of the Regular Meeting of the**  
**Qualicum Bay – Horne Lake Waterworks held at the**  
**QBHL board office, Wednesday**  
**December 15, 2021 @ 1:00pm**

**Trustees Present:** Jeff Cain, Irene Doyle, Mark Smailes, Ian McJannet, Wim Jellema Adrian Piloto

**Maintenance:** Don Buchner  
**Officer:** Leigh Fagerlund

**Call to Order**

The Chairperson called the Regular Meeting to order at 1:37 p.m. **Motion;** by Ian McJannet to accept the amended agenda. **Seconded,** Irene Doyle. **CARRIED**

**Maintenance Report**

**Water Testing** – Don will start in January

**Cochrane Road Repairs.** **Motion** by Ian McJannet to go ahead with the replacement line on Cochrane Road - Edgett Excavating quote \$27,500.00 + GST. **Seconded** Wim Jellema. **CARRIED**

**Motion:** by Irene Doyle to accept the Maintenance Report of December 15, 2021. **Seconded,** by Mark Smailes. **CARRIED**

**Motion:** by Irene Doyle to accept the admin report of December 15, 2021. **Seconded;** Mark Smailes. **CARRIED**

**Approval of Minutes**

**Motion:** by Ian McJannet to accept the minutes of the Regular Board Meeting of November 17, 2021. **Seconded;** Irene Doyle. **CARRIED**

**Approval of the attached Treasurer's Reports of December 15, 2021**

**Motion:** by Mark Smailes to receive and file the Treasurer's Reports and to approve the accounts payable as listed for payment. **Seconded,** Adrian Piloto. **CARRIED**

**Correspondence**

**Motion:** by Jeff Cain to accept the correspondence as presented. **Seconded,** Mark Smailes. **CARRIED**

**New Business**

**Bylaw #176 – Tabled for adjustments**

**Asset Management Plan** – Talk to Chris Pogsen and Econics

**Unfinished Business**

**QFN Agreement.** – Letter – Tabled for further input

**Fire Hydrant Agreement** – Tabled

Kenmuir Road Subdivision

Rates to be reviewed January – February, 2022

**Chairman’s report,**

**Adjournment**

The meeting adjourned at 3:45pm. The next Regular Meeting will take place on Wednesday January 19, 1:00 p.m. at the Qualicum Bay Horne Lake water office.

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Jeff Cain, Chairperson

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Leigh Fagerlund, Officer