

QUALICUM BAY – HORNE LAKE WATERWORKS DISTRICT
Minutes of the Regular Meeting of the
Qualicum Bay – Horne Lake Waterworks held at the
QBHL board office, Wednesday
June 17, 2020 @ 1:00pm

Trustees Present: Mark Smailes, Irene Doyle, Ian McJannet
Trustees by Zoom: Doug Dickson
Trustees Regrets: Dagmar Seydel, Jeff Cain, Wim Jellema
Officer: Leigh Campbell
Maintenance: Don Buchner
Guest: Cory Vanderhorst, MNP

Call to Order

The Chairperson called the Regular Meeting to order at 1:03 p.m. **Motion;** by Mark Smailes to accept the amended agenda. **Seconded;** Irene Doyle.

Audit: Cory Vanderhorst **Motion;** by Mark Smailes to accept the 2019 Financial Statements. **Seconded;** Irene Doyle.

Maintenance Report

Motion; by Mark Smailes to accept the Maintenance Report of June 17, 2020. **Seconded;** by Irene Doyle. **CARRIED**

Motion; by Ian McJannet to accept the admin report of June 17, 2020. **Seconded;** Irene Doyle. **CARRIED**

Approval of Minutes

Motion; by Irene Doyle to accept the minutes of the Regular Board Meeting of May 20, 2020. **Seconded;** Ian McJannet. **CARRIED**

Approval of the attached Treasurer's Reports of June 17, 2020

Motion; by Irene Doyle to receive and file the Treasurer's Reports and to approve the accounts payable as listed for payment. **Seconded;** Mark Smailes. **CARRIED**

Correspondence

Subdivision Leon Road – **Motion;** by Ian McJannet to treat this Strata as a subdivision. The plans to be sent to McElhanney for their input. **Seconded;** Mark Smailes.

Fire Dept letter – **Motion;** by Doug Dickson to write a letter to the Fire Department stating that they continue to supply the parts to maintain the hydrants and the water district will continue to supply the water. **Seconded;** Mark Smailes. **CARRIED**

Request for a further leak adjustment- The trustees agreed that the leak adjustment policy states that only one leak adjustment per property.

Motion; by Irene Doyle to accept the correspondence as presented. **Seconded;** Ian McJannet.
CARRIED

New Business

No Disconnects to be sent out for June 30, 2020.

Unfinished Business

QFN Agreement: Send the corrections to the lawyer for updating.

Covid 19 protocol – Office to remain closed

Request for fuel station project; **Motion;** by Doug Dickson to reply to the RDN rezoning request stating that in accordance with our Wellhead Protection Plan, well capture zone, and based on the Regional District of Nanaimo Land Use and Subdivision Bylaw No.500, 197, this proposed zoning would permit land uses that could be detrimental to our local water supply and 500+ active water connections. As such, the Qualicum Bay Horne Lake Waterworks Districts’ Board of Trustees are unable to support the rezoning application at this time.

The Water District will contact McElhanney to inquire as to the “best practices” for a development at this location. **Seconded:** Mark Smailes. **CARRIED**

Chairman’s report,

Adjournment

The meeting adjourned at 2:50 pm. The next Regular Meeting will take place on Wednesday July 15, 2020, 1:00 p.m. at the Qualicum Bay Horne Lake water office.

Doug Dickson, Chairperson

Leigh Campbell, Officer